

## **Southwinds Association**

### **Guide to Homeowners Association Covenants Compliance & Zoning**

**December 5, 2024**

1. Have a (Formal \ Informal) plan for the proposed project. *(Remember, additions or alterations are subject to review and pre-approval.)*
2. Review the Association Covenants.
3. Notify your adjoining neighbor before seeking approval from the Board or the Town of Essex. Your neighbors will eventually receive notice from the Town of Essex. It is better to know before incurring the time or expense of your application.
4. Submit your project for approval to the Board.
5. Supply the Association Board approval to the Town of Essex Land Use Department when you request your building permit.

***When in doubt, reach out to your Association Board.***